

# SWANBOURNE PARISH COUNCIL

## Bank Reconciliation as at 31 March 2018

Prepared by Linda Rodgers on 9.5.18

<b>Bank Reconciliation</b>			
	<b>Current</b>	<b>30 day</b>	<b>Total</b>
Bank statement 31 Mar 2018	<b>1,243.68</b>	<b>2,033.29</b>	<b>3,276.97</b>
Petty cash			<b>0.00</b>
Unpresented cheques			
894	112.50		
899	221.76		
Less	<b>334.26</b>		<b>-334.26</b>
Add: Unbanked cash			<b>0.00</b>
Net balances as at 31st March 2018	<b>909.42</b>	<b>2,033.29</b>	<b>2,942.71</b>

<b>Cash Book</b>				
	<b>Current</b>	<b>30 day</b>	<b>Total</b>	<b>Total</b>
Opening Balance	4,998.27	6,030.31		11,028.58
Transfer between Accounts	4,000.00	-4,000.00		0.00
Receipts				
Precept	10,500.00		10,500.00	
Other	1,540.00	2.98	1,542.98	
VAT	1,597.91		1,597.91	<b>13,640.89</b>
Payments				
Staff costs	-2,433.45		-2,433.45	
Other	-19,293.31		-19,293.31	<b>-21,726.76</b>
Closing Balance	<b>909.42</b>	<b>2,033.29</b>		<b>2,942.71</b>